Migration Coordinator – Bankwest  
March 2013

Type: ACS Foundation Work Integrated Learning Scholarship  
Level: Undergraduate / Postgraduate  
Commence Date: April 2013  
Value: $17,000 TAX FREE ACS Foundation scholarship for 6 months f/t  
Hours: 6 month Full Time internship OR 9 months Part Time

Bankwest, The Bank of Western Australia, with an IT team of over 800 are offering an ACS Foundation Work Integrated Learning scholarship / internship to work and learn in a dynamic and leading edge IT environment. The Migration Co-ordinator is a key member in the delivery of enterprise services for Bankwest. The Migration co-ordinator is an internship role to assist with the co-ordination of an enterprise-wise rollout of a new desktop environment. The successful candidate will

* Build and maintain a detailed migration plan for approximately 4000 end users;
* Track progress against the plan, log and monitor exceptions through to close;
* Provide regular analysis and reporting on progress and trends.

Essential Skills
* Demonstrated excellent English communication skills, both written and verbal.
* Analytical with strong problem solving skills and the ability to make timely decisions.
* Highly organised with experience of project management.
* Ability to create a detailed workplan, document and manage using MS Project.
* Use of MS Office to create written progress reports.
* Strong understanding of Business information technology.

Desirable Skills
* Exposure to MS Sharepoint.

Other Requirements
* Strong academic record.
* Be working towards a formal tertiary qualification. Applications will only be considered from current students.

PART-TIME or FULL time applicants are welcome

How to apply

Send your resume, cover letter and academic results to Carolyn Toleman 0428 643735 at adminwa@acsfoundation.com.au OR apply online at www.acsfoundation.com.au